

**MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT OPERATIONS COMMITTEE
MONDAY, JULY 18, 2016**

1. Opening of Meeting

The meeting was convened by Chairman Stellato at 7:05 p.m.

2. Roll Call

Members Present: Chairman Stellato, Ald. Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner

Absent: Lewis

3. Omnibus Vote

- Budget Revisions – June 2016.

Motion by Ald. Turner, second by Bancroft to recommend approval of Budget Revisions for June 2018.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chairman. **Motion Carried.**

4. Police Department

- a. **Recommendation to approve a proposal contingent on manager background being completed for a Class B Liquor License for Noodles & Company to be located at 3875 E Main Street, St. Charles (former TGIF Restaurant).**

Chief Keegan: Item 4a is a recommendation to approve a proposal contingent on manager background being completed for a Class B Liquor License for Noodles & Company to be located at 3875 E Main Street, St. Charles (former TGIF Restaurant).

This is a buildout. The developer came in and took over the abandoned restaurant. It's now occupied by Noodles & Company, a physical therapy facility, and Pot Belly's. Noodles & Company is seeking a class B restaurant license; they are not seeking a late night permit. We do have a representative from Noodles & Company here tonight. She can answer any questions the committee might have. The entire process has been vetted; we're still waiting for fingerprint verification on the local manager. I or Noodles & Company can answer any questions the Committee might have.

Motion by Ald. Turner, second by Bancroft to recommend approval of a proposal contingent on manager background being completed for a Class B Liquor License for Noodles & Company to be located at 3875 E Main Street, St. Charles (former TGIF Restaurant).

Roll Call: Ayes: Bancroft, Gaugel, Bessner, Silkaitis, Payleitner, Lemke, Turner; Nays: Krieger. Absent: Lewis. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

b. Recommendation to approve a proposal for a Class C Liquor License for Dawn's VooDoo Room to be located at 214 W Main Street, St. Charles (former Acquaviva Winery).

Chief Keegan: Item 4b is a recommendation to approve a proposal for a Class C liquor license for Dawn's VooDoo Room to be located at 214 W Main Street, St. Charles (former Acquaviva Winery).

Dawn is present. Dawn operates and owns Dawn's Beach Hut on Second Street. It's a very successful business.

Dawn Humer: It's on Third street.

Chief Keegan: She's looking to expand into the former Acquaviva. Dawn is asking for a class C liquor license with a late night permit. It's a small establishment with a large outdoor patio. We did talk at the Liquor Commission and it was passed along with a favorable recommendation. Dawn is working with the Health Department as far as what type of menu or food service she is going to offer. The space is limited so the food offerings will be limited as well. Dawn runs a fine establishment; she works well with the police department. I deal with her quite often. Either Dawn or I can answer any questions that the committee might have.

Motion by Ald. Bessner, second by Silkaitis to recommend approval of a proposal for a Class C liquor license for Dawn's VooDoo Room to be located at 214 W Main Street, St. Charles (former Acquaviva Winery).

Roll Call: Ayes: Bancroft, Gaugel, Bessner, Silkaitis, Payleitner, Lemke, Turner; Nays: Krieger. Absent: Lewis. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

c. Recommendation to approve a proposal for a Massage Establishment license for St. Charles Park District to be located at 1050 Dunham Road, St. Charles.

Chief Keegan: Item 4c is a recommendation to approve a proposal for a Massage Establishment license for St. Charles Park District to be located at 1050 Dunham Road, St. Charles.

The St. Charles Park District is taking over the Norris Center from School District 303. We've worked with the management team from the park district. They want to offer massage services as an ancillary service. It's a large recreational center with basketball courts, tennis, swimming, etc. The massage offerings would be very limited. We did vet not only the applicant, but also the site itself. I'd be happy to answer any of the questions the Committee might have. This is an ancillary service we feel very comfortable with the recommendation.

Ald. Silkaitis: They have to abide by the same rules as any other massage establishment, correct?

Chief Keegan: Correct.

Ald. Silkaitis: You will do everything you do to make sure they are in compliance.

Chief Keegan: Yes. To remind the committee we licensed the site and the individual therapists are licensed from the State Department of Professional Regulation.

Motion by Ald. Payleitner, second by Lemke to recommend approval for a proposal for a Massage Establishment license for the St. Charles Park District to be located at 1050 Dunham Road, St. Charles.

Roll Call: Ayes: Bancroft, Krieger, Gaugel, Bessner, Silkaitis, Payleitner, Lemke, and Turner. Nays: None. Absent: Lewis. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

5. Finance Department

a. Presentation of the St. Charles History Museum, approve the Service Agreement, and recommendation of consideration of funding for the History Museum in the amount of \$31,500 for FY 2016-2017.

Julie Herr: Tonight we have representatives from the St. Charles History Museum who will be giving a presentation on the results of operations of this last year as well as give an outlook as to what is expected for the upcoming year for operations. This type of a presentation is required for those organizations that receive more than \$25,000 in City funding. The proposed funding level for the St. Charles History Museum is \$31,500 for fiscal 2016/17. This is consistent with what it was last year. It also represents the 10% reduction that was directed for all outside organizations that they would receive a 10% cut in funding. I'll turn it over to Allison Costanzo from the Heritage Museum.

Allison Costanzo: 191 E. Burlington Street, Riverside, IL 60154.

Ed Klosowski: I wanted to introduce myself. I'm Ed Klosowski the President of the museum. I've been on the board for 2 ½ years and the last 6 months the President of the museum. I would like to take a moment to introduce some board members we have at the meeting today. Rita Payleitner is a board member, Tom Anderson, Mike Corbett and Joyce Creiger; also Amanda Wolf is part-time curator.

Allison Costanzo gave a presentation of the St. Charles History Museum for the recommendation of consideration of funding for the History Museum in the amount of \$31,500 for FY 2016-2017 (see agenda packet):

- Our Mission
- Where We Have Been

- A Move to Main Street
- The Collection
- Temporary Exhibits 2015-2016
- Museum Redesign 2015-2017
- Educational Programs
- Bring the Whole Family
- Sustainability & Preservation
- Part of the Community
- Outside of our Community
- Highlights of 2015
- New Events
- New Educational Programs
- Proposed use of Funds
- Funding Request
- Taking Charge

The funding request is broken down as follows:

• Development of Educational Programs	\$11,000
• Hands on Experiences	\$ 2,000
• Temporary & Permanent Exhibits	\$10,000
• Community Outreach	\$ 2,000
• Staff Development	\$ 2,500
• Professional Fees	\$ 1,000
• Office Expenses	\$ 3,000
Total:	\$31,500

Ald. Turner: I think they have done very well with their funding from the City. Thank you.

Motion by Ald. Turner, second by Payleitner to approve the Service Agreement, and recommendation of consideration of funding for the History Museum in the amount of \$31,500 for FY 2016-2017.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chairman. **Motion Carried.**

Julie Herr: That was a motion to approve the Service Agreement with the Museum as well as the funding.

Chrmn. Stellato: Correct.

Julie Herr: Thank you very much. I should have mentioned this from the beginning, but Chris is on vacation that's why I'm here.

b. Presentation of the St. Charles 708 Mental Health Board agencies and recommendation of consideration of funding allocation requests for FY 2016/17.

Julie Herr: As you know the City levies a 4 cent property tax to support the Mental Health Board and their agencies that provides services to the City of St. Charles and its residents. The Mental Health Board has requested funding for fiscal year 2016/17 in the amount of \$520,350.00.

Tonight there will be presentations by five of the Mental Health Board agencies that are receiving over \$25,000 in funding through the Board. Those agencies include: The Association for Individual Development, Ecker Center for Mental Health, Lazarus House, Renz Addiction & Counseling Center and Tri-City Family Services. Once the presentations are complete we will respectfully request the approval of the funding allocations for fiscal year 2016/17. I will turn it over to Mary Hughes of the Mental Health Board who will be introducing various agencies for them to give their summaries.

Mary Hughes: 211 Windsor Circle, St. Charles. Our first agency has been with us for a long time and provides a great deal in the way of individual group counseling and family counseling: Tri-City Family Services and Jim Otepka is the Executive Director.

Jim Otepka: 1175 Millview Drive, Batavia, IL, Executive Director of Tri-City Family Services presented the funding request information for 2016/17. See information in packet.

Mary Hughes: The Association for Individual Development is another agency that's been with us from the beginning. It's a multi-faceted program and the Director is Lynn O'Shea.

Lynn O'Shea: 805 Kane Drive, Hampshire, IL. Executive Director of The Association for Individual Development presented the funding request information for 2016/17. See information in packet.

Mary Hughes: Ecker Center for Mental Health is another agency which serves severely mental ill individuals and receives support from the 708 Board and Karen Beyer is the Director.

Karen Beyer: 637 Canyon Lane, Elgin, IL. Executive Director of The Ecker Center for Mental Health presented the funding request information for 2016/17. See information in packet.

Mary Hughes: Our next agency is Renz Addiction Center, Jerry Skogmo is the Director.

Jerry Skogmo: 886 Newport Court, Buffalo Grove, IL. Executive Director of Renz Addiction Center presented the funding request information for 2016/17. See information in packet.

Mary Hughes: The last agency which receives more than \$25,000 in recommendations from the 708 Board is Lazarus House and Liz Eakins is the Director.

Liz Eakins: 315 S 10th Avenue, St. Charles, Executive Director of Lazarus House presented the

funding request information for 2016/17. See information in packet.

Motion by Ald. Krieger, second by Bessner to approve the Mental Health Board's requested funding for fiscal 2016/17 in the amount of \$520,350.00.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chairman. **Motion Carried.**

- c. Recommendation to approve an Ordinance providing for the issuance of General Obligation Corporate Purpose Bonds, Series 2016A, and General Obligation Corporate Purpose Refunding Bonds, Series 2016B, of the City of St. Charles, Kane and DuPage Counties, Illinois, authorizing the execution of a bond order and escrow agreement in connection therewith, providing for the levy and collection of a direct annual tax sufficient for the payment of the principal of and interest on said bonds and authorizing the sale of said bonds to Robert W. Baird & Co. Incorporated.**

Julie Herr: We are requesting the approval of the ordinance providing for the issuance of two series of bonds. The first series would be to fund several capital projects that were approved in both the FY15/16 budget, as well as the FY16/17 budget. Some of the projects include the South Tyler Road reconstruction, the North Tyler Road watermain, the Illinois Bridge repair, and the continued development of the electric substation #9. The total bond issue, including issuance costs, is not to exceed \$8.5M.

The second series of bonds are general obligation refunding bonds. Currently there are about 8 potential bond issues that are eligible for refunding, however the exact series that will be refunded will be dependent on market conditions at the time we issue the bonds. At this point we're not sure if all 8 are going to be refunded. Current projections indicate that we could realize interest savings of about \$1.4M through 2030 with this refunding issue.

Chrmn. Stellato: This is all in our budget, and we can afford all this.

Julie Herr: Yes. Like I mentioned we did not do a bond issue last year so this incorporates projects from last year as well as this year.

Motion by Ald. Turner, second by Lemke to approve an Ordinance providing for the issuance of General Obligation Corporate Purpose Bonds, Series 2016A, and General Obligation Corporate Purpose Refunding Bonds, Series 2016B, of the City of St. Charles, Kane and DuPage Counties, Illinois, authorizing the execution of a bond order and escrow agreement in connection therewith, providing for the levy and collection of a direct annual tax sufficient for the payment of the principal of and interest on said bonds and authorizing the sale of said bonds to Robert W. Baird & Co. Incorporated.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chairman. **Motion Carried.**

Chrmn. Stellato: We have two items for Executive Session. I need a motion for us to go into Executive Session to discuss pending litigation and probable or imminent litigation.

Motion by Ald. Bessner, second by Lemke to go to Executive Session to discuss pending litigation and probable or imminent litigation at 8:25 p.m.

Roll Call: Ayes: Bancroft, Krieger, Gaugel, Bessner, Silkaitis, Payleitner, Lemke, and Turner. Nays: None. Absent: Lewis. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

7. Executive Session – None.

- Personnel 5 ILCS 120/2(c)(2), 5 ILCS 120/2(c)(5)
- Pending Litigation 5 ILCS 120/2(c)(4)
- Probable or Imminent Litigation 5 ILCS 120/2(c)(4)
- Property Acquisition 5 ILCS 120/2(c)(3)
- Collective Bargaining 5 ILCS 120/2(c)(1)
- Review of Minutes of Executive Sessions 5 ILCS 120/2(c)(14)

Motion by Krieger, second by Gaugel to come out of Executive Session at 9:07 p.m.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chairman. **Motion Carried.**

8. Additional Items from Mayor, Council, Staff or Citizens.

9. Adjournment

Motion to adjourn by Silkaitis, second by Lemke at 9:07 p.m.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chairman. **Motion Carried.**

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